

CITIZEN CHARTER
(Revised & up dated as on 20.06.2014)
ANIMAL HUSBANDRY DEPARTMENT

1. INTRODUCTION

The Animal Husbandry Department has played a vital role in the socio-economic development of the islanders in the last few decades. Self sufficiency in the production of Milk, egg and poultry meat is in the offing consequent on the implementation of various state schemes and centrally sponsored programmes.

All schemes which are formulated and implementing with public private participation and fully beneficial to livestock farming community of this UT. This sector provides fresh nutritional value added animal protein to whole population of the territory and helps to generate gainful employment and enriches the soil with organic manure. Livestock production is labor intensive and highly women oriented. This sector is one among the growth and development sectors in the territory Poultry, Goat and Cattle can provide livelihood support to small, marginal and landless farmers. The Livestock Sector contributes to the food & nutrition security and also to the livelihood of farmers.

During XIIth Five Year Plan period, department proposes to expand and streamline dairy units in order to augment milk production in the islands to meet demands of the locals. Besides it is also proposes to expand existing veterinary facilities by providing adequate infrastructure in view of the recent outbreak of various dread diseases like bird flue, anthrax in the country. The Department has also given ample opportunity to the local farmers not only under the state sector but also under RKVY scheme.

2. VISION

1. To Achieve self-sufficient in the production of meat, milk and egg so as to meet the demand for the animal protein.
2. Distribution of High quality breeding goats to the farmers and providing assistance for feed and goat shed etc.
3. Assistance in providing high yielding milch animals, cattle feed, fodder and cattle shed including insurance coverage.
4. To keep Lakshadweep free from the thereat of any outbreak of contagious and infections disease and provide veterinary services at the farmers doorsteps.

5. Institutional mechanism to train farmers involved in various animal husbandry activities and apprise them with latest technical knows how should be put in place.

3. Mission

- 1 Evolve schemes and encourage farmers to take up poultry and other livestock based activities to augment production of eggs, meat and milk.
- 2 Purchasing breeding goats from mainland and distribute the same to progressive framers.
- 3 Providing assistance to the level of 30% of actual cost to milking cows purchased by the interested farmers to encourage house hold farming instead of organized farming which is not advisable so as to increase milk production.
- 4 Revamp animal insurance coverage to milking animals of the local farmers in addition to the existing insurance coverage of the animals supplied by the department so as to cater to risk coverage of small local farmers.
- 5 Effective Control of animal disease especially zoonotic disease through treatment, vaccination and public awareness programme.
- 6 Hygienic meat production through meat inspection.
- 7 Transfer of latest scientific technical know-how in animal husbandry to the farmers.
- 8 Capacity building of technical and other Para veterinary.
- 9 Strengthening of infrastructure facilities in Veterinary Institutions.

4. Major Activities of the department

During the year 2012 as matter of policy decision, the entire fund and functionaries are transferred to District Panchyath and Village Dweep Panchayath due to devolution of power. As such all the below activities are to be carried out by the Panchayath. The Department is only to release the fund to the Panchayath for implementation of the Schemes and programmes.

1. Poultry Development Programme:

- i. Purchase & Supply of Poultry Feed.
- ii. Purchase of Various Hatching Eggs, Equipments for Poultry Farm & Hatchery, Spare part for incubator & Feed mixing plant raw materials for feed production and procurement for Wood shaving.
- iii. Financial Assistance to construct poultry & Cattle shed of various capacity.

iv. Provision for loading/unloading & Transportation of Poultry & Cattle feed, egg, medicine, equipments etc.

2. Goat Development Programme.

- i. Purchase & Supply of Goat Feed and Breeding Goats
- ii. Financial Assistance to Goat shed.
- iii. Award for best Goat Farmer.

3. Cattle Development Programme.

- i. Purchase & Supply of Cattle Feed and procurement of Equipments for Dairy Farm
- ii. Providing of Prescribed subsidy amount on purchase of milking cows from mainland and cattle feed purchased by the farmers.
- iii. Award for best cattle farmers

4. Veterinary Services & Animal Disease Control Programme.

- i. Purchase of Medicine, Vaccine Veterinary Clinical Equipments
- ii. Procurement of equipments/instruments for DDL at Kavaratti.

5. Training & Technical Assistance Programme.

- i. Conducting training for Paravets & Veterinarians and Farmers
- ii. Conducting of Awareness Programme.

6. Civil Works under the department of Animal Husbandry.

5. Service delivery commitments

Sl. No	Name of the service offered	Contact person to get the details of the service	To whom the application should be addressed	Documents to be submitted along with the application	Time frame within which the service will be delivered
I	Hatcheries				
1	Supply of broiler & layer chicks and other diversified poultry species for breeding.	Veterinary Assistant Surgeon of the respective Unit	No Application required. Just registering the name & Address.	Not Applicable	As per hatch out in each hatcheries.
II	Veterinary Hospital/Veterinary Clinics/First aid centre				
1	Treatment for ailing animals and birds.	Veterinary Assistant	No Application required. Just	Not Applicable	Through out the day.

		Surgeon of the respective Unit	registering the name & Address..		
2	Prevention and control of diseases by continuous of vaccination programme.	-do-	-do-	-do-	Through out the year, as per schedule.
3	Extensio Management.	-do-	-do-	-do-	-do-
4	Field Demonstration.	-do-	-do-	-do-	8 to 5 PM.
5	Field Training.	-do-	-do-	-do-	As per demand & Requirement.
6	Pregnancy diagnosis.	-do-	-do-	-do-	As and when case presented.
7	Disease Surveillance.	-do-	-do-	-do-	Through out the year.
8	Emergency distokia case .	-do-	-do-	-do-	As and when reported.
III	Poultry Farms/Poultry Demonstration Units				
1	Supply of birds for (Layer/Broiler and other poultry species).	Veterinary Assistant Surgeon of the respective Unit	No Application required. Just registering the name & Address.	Not Applicable	All days as per the availability of stock.
2	Supply of birds for meat.	-do-	-do-	-do-	Thrice a week (8AM to 5 PM) if stock available.
3	Supply of table eggs.	-do-	-do-	-do-	Every Thursday at 11AM in the department sale counter as per the availability.
4	Supply of feeds.	-do-	-do-	-do-	Thrice a week (8AM to 5 PM) as per availability of stock.
IV	Dairy Farm				
1	Distribution of milking animals	Veterinary Assistant Surgeon of the respective Unit	No Application required. Just registering the name & Address.	Not Applicable	Once in a year as per availability of stock.
2	Supply of whole milk	-do-	-do-	-do-	All days (Morning 6

					to 6:30 and 4 to 4:30 in the evening.
3	Supply cattle feed	-do-	-do-	-do-	Thrice a week 7:30 to 8:30 and 10 to 12:30 in the morning and 2:30 to 3:30 in the evening.
V	Boer Goat Farm				
1	Distribution improved varieties of breeding goat.	Veterinary Assistant Surgeon of the respective Unit	No Application required. Just registering the name & Address.	Not Applicable	Once in a year according to the availability of stock.
VI	Bull/Buck/Insemination Units				
1	Natural Services to Cattle and Goats.	Veterinary Assistant Surgeon of the respective Unit	No Application required. Just registering the name & Address.	Not Applicable	All working days from 8:30 to 12:30 and 2:30 to 5 PM.
2	.Artificial insemination to cattles.	-do-	-do-	-do-	-do-
VII	Slaughter House/Slaughter sites				
1	Supply of hygienic meat.	Veterinary Assistant Surgeon of the respective Unit	No Application required. Just registering the name & Address.	Not Applicable	7:30 to 12 Hrs according to the number of slaughter.
2	Anti - mortem examination.	-do-	-do-	-do-	7:30 to 12 Hrs according to the number of slaughter.
3	Meat inspection.	-do-	-do-	-do-	7:30 to 12 Hrs according to the number of slaughter.
VIII	Sub centers/First aid centers				
1	First aid treatment.	Veterinary Assistant Surgeon of the respective Unit	No Application required. Just registering the name &	Not Applicable	Through out the day.

			Address.		
2	Vaccination programme .	-do-	-do-	-do-	As per schedule & according to necessity.
3	Extension activities.	-do-	-do-	-do-	-do-
IX	Parent stock units				
1	Production of hatching eggs (Broiler/Layer).	Veterinary Assistant Surgeon of the respective Unit	No Application required. Just registering the name & Address.	Not Applicable	According to the availability of parent stock maintained.
X	Fodder Unit				
1	Production of fodder for farm use.	Veterinary Assistant Surgeon of the respective Unit	No Application required. Just registering the name & Address.	Not Applicable	Through out the year
XI	Other services				
1	Assistance to Deep litter sheds.	Veterinary Assistant Surgeon of the respective Unit	No Application required. Just registering the name & Address.	Not Applicable	Once in a year through Panchayath.
2	Assistance for setting up of large scale poultry farm.	-do-	-do-	-do-	Once in a year after full filling conditions. .
3	Assistance for Cattle shed.	-do-	-do-	-do-	Through Panchayath.
4	Assistance for Goat shed.	-do-	-do-	-do-	-do-
5	Supply poultry utensils.	-do-	-do-	-do-	All working days from 10 to 5 PM, as per availability.
6	Adoption of quarantine check measures.	-do-	-do-	-do-	Through out the year
XII	Extension activities				
1	Award for best farmers.	Veterinary Assistant Surgeon of the respective Unit	No Application required. Just registering the name & Address.	Not Applicable	Once in a year.
2	Study tour to Farmers.	-do-	-do-	-do-	-do-

3	Organizing of Farmers training programme.	-do-	-do-	-do-	Once in a year in three islands. In this, farmers will be selected based on the involvement in livestock and poultry based activities.
4	Awareness Campaign.	-do-	-do-	-do-	Once in a year in all the islands.
5	Conducting of poultry Expos.	-do-	-do-	-do-	Once in a year in one of the islands.
6	Meet the farmers for understanding of latest technical know how clearing doubts on general farming activities.	-do-	-do-	-do-	Every Saturday after noon at unit offices. In this respect the farmers having their problems on farming activities can be discussed and solved.
7	Need based campaign.	-do-	-do-	-do-	At appropriate period based on target allocation. This programme will be carried out mostly on ward basis, based on the target allocation involving farmers of that particular ward.
8	Animal Husbandry Seminar on specified subjects.	-do-	-do-	-do-	Programme will be conducted based on the need of the year/ species/ disease. Concept will be decided and experts from Ministries, Universities and such other Research Institutions will be invited for taking classes. Farmers will be selected based on their involvement in livestock and poultry based activities.

5.1 Present sales rate under the Department.

Item	Unit	Price*
Egg	Per one	Rs. 1.80
Milk	Per liter	Rs. 20.00
Broiler (Undressed)	Per Kg	Rs. 50.00
Broiler (Dressed)	Per Kg	Rs. 60.00
FEED		
(i) Special Milk Ration	Per 50 Kg bag	Rs. 760.00
(ii) Chick Mash	Per 50 Kg bag	Rs. 810.00
(iii) Layer Breeder Starter mash	Per 50 Kg bag	Rs. 1239.00
(iv) Layer Breeder Grower pellet	Per 50 Kg bag	Rs. 955.00
V) Layer Breeder Layer Pellet	Per 50 Kg bag	Rs. 1000.00
(v) Broiler Breeder Starter Mash	Per 50 Kg bag	Rs. 1042.00
(vi) Broiler Breeder Grower Pellet	Per 50 kg bag	Rs. 960.00
vii) Broiler Breeder Layer pellet	Per 50 Kg bag	Rs. 996.00

* Rates of the above items are subject to revision.

6. Details of PIO and first Appellate authority for availing information under RTI act

Sl.No	Name of PIO/First appellate authority	Contact address including mail id and phone number
1	Dr M.P Anvar	Director Animal Husbandry, Directorate of Animal Husbandry, Kavaratti. 04896263028(O), 04896262645 (R) 04896262193 (Fax) adpoultry @gmail.com (e-mail)

7. Public Grievance Redresal Mechanism

Citizen can submit their grievance through Lakshadweep Grievance Management System (LGMS). In this system, Citizen can lodge their complaints through Helpline/Common Service Centre available in the Islands/through Public Grievance Cell located in the Secretariat. Once a complaints is lodges, system will generate a unique “complaint id” which can be used for tracking the status of the complaint. If the complaint is lodged through the Public Grievance cell, then the Public Grievance cell forward the complaint to the concerned department for necessary action. The Public grievance cell also issues the “complaint id” to the citizen so that he can track the status of his complaint. Once, a decision is taken on the complaint, the department will update the status on the Public Grievance Management System. This will help the complainant as well as monitoring authorities to monitor the status of each and every complaint as well as the time taken by the departments to redress the grievance of the citizen. Dr M.P Anvar, Director Animal Husbandry has been appointed a nodal officer (LGMS), to regularly monitor status of citizen’s complaint and time taken for redressing various grievances. Besides, the functioning of public Grievance Management System is also regularly monitored by the Secretary (Animal Husbandry) to ensure timely redresal of the citizen’s complaints.

8. Contact Information

8.1 Contact officers/ officials at island level.

Sl. No.	Name	Designation	Island	Telephone/ Fax / e-mail
1	2	3	4	5
1	Dr Muhazin Pali	Veterinary Assistant Surgeon.	Animal Husbandry Unit, Kavaratti.	04896262084(O) 04896262657(R). 9447991007 (M)
2	Dr Abdul Kabeer. C.P	Veterinary Assistant Surgeon.	Animal Husbandry Unit, Minicoy.	04892222274(O) and Fax, 04892222254(R). 9447072187(M)
3	Dr P Koya	Veterinary Assistant Surgeon.	Animal Husbandry Unit, Androth.	04893232354 (O) and Fax, 04893232254(R) 9495602346(M)
4	Dr P Attakoya	Veterinary Assistant Surgeon.	Animal Husbandry Unit, Amini.	04891273263(O) and Fax, 04891273130(R) 9447990818(M)

5	Dr.B Sabeer	Veterinary Assistant Surgeon.	Animal Husbandry Unit, Agatti.	04894242221(O) and Fax, 04894244537(R) 9447245030(M)
6	Dr.K.K Abdul Kader.	Veterinary Assistant Surgeon.	Animal Husbandry Unit, Kadamath.	04897274237(O) and Fax, 04897274537(R) 9495460566(M)
7	Dr M Cherikoya.	Veterinary Assistant Surgeon.	Animal Husbandry Unit, Kiltan	04898272211(O) 04898272208(R) 9446715675(M)
8	Dr Haneefa Koya	Veterinary Assistant Surgeon..	Animal Husbandry Unit, Chethlath.	04899276208(O) 9497186125(M)
9	Dr K.K Akbar	Veterinary Assistant Surgeon..	Animal Husbandry Unit, Kalpeni	9447621945(M)
10	Shri P.P Mohammed	Stockman.	Veterinary First AidCenter, Bitra.	9496066421

8.2. Authorities to be contacted against advice/ action of the units

1. D.Manikandan, IAS	Secretary (Animal Husbandry)	Secretariat Kavaratti	04896262384 (O) 9446083950 (Mobile)
2. Dr M.P Anvar	Director (incharge) (Animal Husbandry)	Directorate, Kavaratti	04896263028(O), 04896262645 (R) 04896262193 (Fax)adpoultry @gmail.com (e- mail)
3. Dr.M.P.Anvar.	Asst.Director(Poultry)	--do--	04896263028 (O), 04896262654 (R) 04896262368 (Fax) 9447234954
4. Dr M.I Koya	District Veterinary Officer (District Panchayat)	District Panchayat	04896263038(o) 04896262949(R) 04896292221(Fax)
