

DEPARTMENT OF SCIENCE & TECHNOLOGY

CITIZEN CHARTER

1. Introduction

The Department is committed to promote Science & Technology in UT of Lakshadweep by creating adequate infrastructure for R&D and encouraging Scientists & Technologists especially amongst local populace to conduct basic and applied research to respond to the necessities and challenges of the Society of Lakshadweep and the nation.

The Department since its inception in 1984, promote science popularization, scientific temper and scientific logical reasoning among the people of Lakshadweep. The Department is nodal Department to implement various schemes and projects for benefit of the Society of Lakshadweep.

A Lakshadweep Council for Science & Technology was constituted on 18th December 1984 with Administrator as its Chairman. The council is to be serviced by its full time S&T Department which will act as the S&T Secretariat for carrying out systems planning/analysis and the executive aspects related to the work of the Council and promotion of Science & Technology.

2. Vision

Application of Science & Technology for the management of resources, improvement of quality of life and socio-economic condition of the people of Lakshadweep.

3. Mission

Co-ordinate R&D activities for generation of knowledge for scientifically based interventions, developments and popularization of appropriate technologies for adaptation by the civil society to overcome local specific problems and, inspire and augment human resources of the S&T sector in the Lakshadweep.

4. Major Activities of the Department

I	Scientific Research Programme
	Science Awareness and Popularization
	Name of the Schemes
	1. Conducting Science Exhibitions/ Strengthening of Science clubs/Green crops
	2. Science Award
II	Research and Development Programme
	Name of the Schemes
	1. Installation of Bio-toilets
III	Special Research and Development Programme
	1. Assessment and Documentation of Marine biodiversity of Lakshadweep Archipelago (LCST)
	2. Reef restoration technology development (LCST)
	3. Technology for Documentation and Conservation of Indigenous Knowledge (LCST)

5. Service delivery commitments

Sl.No.	Name of the service offered	Contact person to get the details of the service	To whom the application should be addressed	Documents to be submitted along with the application	Time frame within which the service will be delivered
1.	Rain water harvesting tank Installation	Nodal Officer LIWAMP	Nodal Officer LIWAMP	House name, House Number and Survey Number	3 Months
2.	Bio toilet Installation	Director	Director	House name, House Number and Survey Number	1 Week
4.	Lakshadweep Coastal Zone Management Authority (LCZMA) Approved	Member Secretary LCZMA	Member Secretary LCZMA	Detailed project proposal/report in the prescribed format	3 Months
5.	Lakshadweep Pollution Control Committee (LPCC) Approved	Member Secretary LCZMA	Member Secretary LCZMA	Detailed project proposal/report in the prescribed format	3 Months

6. Details of the CAPIO/PIO and first Appellate Authority for availing information under RTI act

Sl.No.	Name of First Appellate Authority/ CPIO / CAPIO	Contact address including e-mail id and phone number
1.	<u>First Appellate Authority</u> Dr. PRANJAL J HAZARIKA Director	Department of Science & Technology, Kavaratti Island, U.T.of Lakshadweep, Pin: 682555, Phone: 04896-263408, 04896-263728 E-mail: lk-dst@nic.in
2.	<u>Central Public Information Officer</u> Raziya Beegum M K Technical Officer	Department of Science & Technology, Kavaratti Island, U.T.of Lakshadweep, Pin: 682555, Phone: 04896-262005 E-mail: lk-dst@nic.in
3.	<u>Central Assistant Public Information Officer (Kavaratti)</u> Shaik Abdulla C M Superintendent	Department of Science & Technology, Kavaratti island, U.T.of Lakshadweep, Pin: 682555, Phone: 04896-262005 E-mail: lk-dst@nic.in
1.	<u>Central Assistant Public Information Officer (Agatti)</u> Mohammed Ali Junior Scientific Officer	Department of Science & Technology, Zonal Office, Agatti Island, U.T. of Lakshadweep, Pin: 682553 Phone:04894242593
2.	<u>Central Assistant Public Information Officer (Chetlat/Bitra)</u> Thaha.P.P Junior Scientific Officer	Department of Science & Technology, Zonal Office, Chetlat Island, U.T. of Lakshadweep, Pin: 682554 Phone:04899276335
3.	<u>Central Assistant Public Information Officer (Amini)</u> Thajunnisa.T.V Technical Assistant	Department of Science & Technology, Zonal Office, Amini Island, U.T. of Lakshadweep, Pin: 682552. Phone:04891273788
4.	<u>Central Assistant Public Information Officer (Kalpeni)</u> Jamsheera.P.A Technical Assistant	Department of Science & Technology, Zonal Office, Kalpeni Island, U.T. of Lakshadweep, Pin: 682557. Phone:04895252221

5.	<u>Central Assistant Public Information Officer (Minicoy)</u> Jaseela T D Technical Assistant	Department of Science & Technology, Zonal Office, Minicoy Island, U.T. of Lakshadweep, Pin: 682559. Phone:04892222854
6.	<u>Central Assistant Public Information Officer (Androth)</u> Abdul Shakir Technical Assistant	Department of Science & Technology, Zonal Office, Androth Island, U.T. of Lakshadweep, Pin: 682551. Phone:04893234028
7.	<u>Central Assistant Public Information Officer (Kadmth)</u> Environment Warden	Department of Environment & Forests, Zonal Office, Kadmth Island, U.T. of Lakshadweep, Pin: 682553. Phone: 04897274681
8.	<u>Central Assistant Public Information Officer (Kiltan)</u> Seedikoya N P Environment Warden	Department of Environment & Forests, Zonal Office, Kiltan Island, U.T. of Lakshadweep, Pin: 682553. Phone: 04898272437

7. Public Grievance Redresal Mechanism

Citizen can submit their grievances through Lakshadweep Grievance Management System (LGMS). In this system, Citizen can lodge their complaints through Helpline/Common Service Centre available in the Islands/through Public Grievance cell located in the secretariat. Once a complaint is lodged, System will generate a unique 'complaint id' which can be used for tracking the status of the complaint. If the complaint is lodged through the Public Grievance Cell, then the Public Grievance Cell will forward the complaint to the concerned Department for necessary action. The public Grievance cell also issues the 'complaint id' to the citizen so that he can track the status of his complaint. Once a decision is taken on the complaint, the Department will update the status on the Public Grievance Management System. This will help the complaint as well as monitoring authorities to monitor the status of each and every complaint as well as the time taken by the departments to redress the grievance of the citizen. Shri . P.Pookoya , Assistant Director has been appointed as nodal officer (LGMS), to regularly monitor status of citizen's complaint and time taken for redressing various grievances. Besides, the functioning of Public Grievance Management System is also regularly monitored by the Secretary (Department of Science & Technology) to ensure timely reprisal of citizen's complaint.

Contact information

Director
Department of Science & Technology
U.T. of Lakshadweep
Kavaratti Island
Pin: 682555
Phone: 04896-263408/04896-2005 Fax: 04896262511
E-mail: lk-dst@nic.in

(Dr. PRANJAL J HAZARIKA, DANICS)
DIRECTOR (S&T)